

MOHAMED ABOALAILA MOHAMED ALWASELA

ACCOUNTANT



✉ mohamedaboalailaalwasela@gmail.com ☎ +249 920155201 📍 Al Sudan Khartoum

OBJECTIVE

A highly motivated confident individual with exceptional multi-tasking capabilities and able to work in target driven. Hard worker with excellent attendance and punctuality records. Can communicate effectively with people from diverse backgrounds Keen to find a challenging position within an ambitious employer where I will be able to continue to increase my work experience and develop my abilities.

EDUCATION

**Sudan University of
Science and Technology**

01 December 2016

- *Bachelor's degree*
| Banking and Finance

WORK EXPERIENCE

**Altras
International Company for
Transfer of Money Co LTD**

01 JAN 2020 - 29 NOV 2020

- *Customer Service Representative*
 - Provide customers with quality assistance related to their financial transactions and address any outstanding issues or concerns through phone calls, emails, and live chats.
 - Accurately verified customers' official documents and information and update them in company databases, and apply AML regulations and KYC procedures.

**Boba for Money Transfer
Co LTD**

31 JAN 2019 - 31 JAN 2021

- *Teller - Accountant*
 - Assisting customers with processing transactions, such as deposits, withdrawals, or payments, resolving complaints or account discrepancies, and answering questions.
 - .- Maintaining and balancing cash drawers and reconciling discrepancies.
 - Packaging cash and rolling coins to be stored in drawers or the company vault.
 - .- Keeping a clean, organized work area and a professional appearance.

**SHAH DALSHAM
RESTAURANT**

01 JAN 2019 - 01 SEP 2019

- *Call Center*
 - Handling customers' calls to follow up on their enquiries and addressing concerns and determined service needs of each caller.
 - Determine their complaint, and accurately submitting those complaints into the appropriate electronic system.

CERTIFICATIONS

26 Oct 2018	Certificate in Basics of Sales from New Hirzon Training Center
01 Jan 2015	Certificate in the Art of Managing Economic and Social Projects from Melody Press International
11 Aug 2016	Computer certificate from Sudan University of Science and Technology
18 Mar 2017	Volunteer Certificate from Food Bank Sudan Organization
14 Mar 2017	Certificate in the Basics of Banking from BFT Training Center
18 Mar 2017	Certificate in Banking Operations from the BFT Training Center
01 May 2016	Training certificate from Nile Bank for Trade and Development
22 Mar 2017	Certificate in Microfinance from the BFT Training Center
26 Mar 2017	Certificate in the Basics of Trading in the Global Currency Market from the BFT Training Center
29 Mar 2017	Certificate in Marketing of Banking Services from the BFT Training Center

ADDITIONAL INFORMATION

Single Date of birth : 06 Nov 1993 Nationality : Sudanese Religion : Muslim

REFERENCES

Mr Mohammed Handal
Mohammedabdalbagi@gmail.com
+971 525948491

Mr Montasir H Musa
03montasir@gmail.com
+971 526715532

SKILLS

Microsoft Office Suite

Negotiation Art

Emotional Smartness

Team Spirit and Teamwork

People Management

Ability to prioritize

Cognitive flexibility

Ability to with stand pressures

Innovation

Cognitive flexibility