



Alaa Eltigani Seedahmed
14/8/1993
Khartoum –Sudan
Khartoum -Alazhari 15 H.N 2
alaaalmanan@gmail.com
0122889107 - 0906717289

Career Objective

To secure employment with a reputable company where I can utilize my skills and business studies background to the maximum, to make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience.

Key Skills

- Proficiency in all areas of Microsoft Office, including Word and PowerPoint.
- Excellent communication skills, both written and verbal English and Chinese.
- Patient collaborator initiator an active person with an ability to work within a team.
- Good problem solver.
- Self-motivated.
- Willingness to learn.
- Good planner

Education

University Of Khartoum
Faculty of Arts
Bachelor
(2009 –2013)

- English
- Chinese

University Of Khartoum
High Diploma
Diplomatic Studies
(2013 – 2014)

University Of Bahri
High Diploma
Translation

(English – Arabic)
(2014 – 2015)

University Of Khartoum
Translation
Master

(English – Arabic)
(2015_2018)

Short Courses :

University of Khartoum
Diplomatic studies and International Relations
May 2014

University of Khartoum
NGO management
December 2016

Outsource Training Center
International Trade
December 2018

Digital Marketing and leadership workshop
Freedom Fighters
March 2018

PMP
Affordable courses initiative.
March 2019

Primavera
Affordable courses initiative.
October 2019

Conferences :

The Sudanese Delegate in the 2018 Global Goals Model United Nation at Kuala Lumpur, Malaysia

Work Experience :

- *Work at University Of Khartoum , The Chinese language Department (September 2015 _ February 2016) as an apprentice Secretary*
- *A Chinese language Teacher in Vista institution*
- *(since March 2017 _ present)*
- *Sudan Electronic Media Zone SEMZ, as Company Coordinator (March 2018- September 2018)*
- *English teacher in Alnahda Center*
February 2019
- *Corporates after sales support Team at MTN*
(July 2019- November2019)

References

AlBadawe Abadalla Head of Chinese Language Department T: 0122751574

Adeal karar Head of Visita Language Center T:0123100499

Zuhair Ismail General Manager of SEMZ T: 09906969276 , semz.creative.04@gmail.com