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## **C.V/Resume**

### **Personal Information**

- Name : Abdel ghaffar Ahmed Mustafa Ahmed .
- Date & place of Birth : 1965 , El\_damar/Sudan(River Nile state ) .
- Nationality : Sudanese .
- Martial Status : Married
- Languages :Arabic(Mother Tongue )English(writing ,reading , fluently speaking and listening ) .
- Current Address : Khartoum North(Block 2 , House No. 924).

### **Educational Qualifications & Training Courses**

- Bachelor Degree in Economics (Business Administration ),University of Khartoum(1990).
- Master Degree in Business Administration (MBA),University of Khartoum (2007).
- Master Degree in Translation , Sudan University for Sciences & Technology (2014/2015).
- Higher Diploma in Development &Planning(Projects planning& Evaluation) Cairo (INP).

- Professional Diploma in management of Non-Governmental Organizations(NGOs)(UMST).
- Customs Clearance Certificate : Academy for Customs & Technological Sciences (2016) .
- ASYCUDA World(Academy for Customs & Technological Sciences (2016) .
- International Logistics Management Certificate 2016 ( China - University of Suzhou - School of Business Administration ) .
- Enterprises Risk Management (ERM) training course (2016).
- Computer Courses (operations ,word processing packages, Programming languages).
- Systems Analysis and Design courses .
- Training of Trainers Management of an effective Employer's Organizations (ILO) - October 2015 .
- English Language Advance Communication Course (Cambridge Training Centre , Sudan ).
- Valid General Sudanese General Driving License .

### Professional Working Experience

- **Former Employer** : : (National Economic Corporation / National Co-operative Institution)/Financial and Administration Affairs Department , *(Administrative/Financial /Accountant /Logistics, Liaison and Public RelationsOfficer)*. Working at the National Co-operative Institution (NCI) for more than 15 years continuously , It is a Financial and commercial institution connected with some operational field and all Financial affairs of merchandizing , movement , distribution of a diversity or a portfolio of trading brands or national or international trade marks for different stakeholders in Sudan .I had worked inside the following departments in the National Economic corporation as follows :
  - Head of Computer & statistics department (1993–1993):(1 Years)
  - Head of Central Stores department (1994–1994):(1Years)
  - Head of Purchases & general procurements department (1994–1996):(3 Years)

- Head of Accounting and finance department (1997–1999) :(3 Years)
- Head of Manufacturing & production sector (2000 –2002) :(2 Years)
- Head of Public Relations department (2003–2008) :(6 Years)
  
- **Former Employer:** The Carter Center(TCC)(February 2010– May 2010) :  
 After Retirement at 2008 , I had worked for Carter Center at Khartoum head office in the Carter Center observation Mission for Sudan Democracy Program / Sudanese Elections April 2010 as an *admin/Finance/ Security and Logistics and Liaison officer.*  
 My job description here is to make help and support to STOs and LTOs ,and also Liaise with the Sudanese government official forces such as Sudanese Armed Forces (SAF) , Sudanese Police Forces (SPF), National Security and Intelligence Forces (NSIF)and other UN offices and other NGOs working inside Sudan .
- **Former Employer:**Abdul Mutaal Hamadto Company for Thermal Insulation and Waterproofing :Sept 2011–January 2012 ). Working as *Finance and Admin Manager* . Performing many tasks connected with administering the fund/finance and the accounts of the company beside the administrative work .
- **Former Employer :** Arabian Institute for Financial and AdministrativeStudies:(Sultanate of Oman Alsiweaq -North Alabtna ):15/05/2011– 15/05/2012 . Working as *a Training Supervisor* and a lecturer for the financial subjects such as Management sciences ,financial accounting , marketing company accounting etc.. ,also designing curricula for the Training Department in side the Institute as well as setting the yearly Training plans for the proposed Training programs that will be implemented to the students .
- **Current Employer :** Sudanese Chambers of Transport Union(SCTU) (National Chamber for Heavy Trucks -Dry Cargo) :(Sudan -Khartoum) since 01/06/2013 – up to now . Working as an *Executive Manager* . In charge of all administrative , financial , operational logistical activities , also

responsible for the execution of the decisions issued by the Chamber's Board of Directors , ie , to make these decisions operationalized at the medium and lower management levels ,and implementing all short-medium-long-term plans that had been formulated and approved by the Chamber's Board of Directors .

### **References**

1 . Mr . Bashier Abdalla Rahma : Phone No. : 0912344322

Email : [mrbish83@gmail.com](mailto:mrbish83@gmail.com) : Sudanese Chambers of Transport Union (SCTU)

2 . Mr. Nayif Salim Al- kharoosi - Muscat : Sultanate of Oman

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