



Farahwadtaktok Ahmed Hassan

Al-Shaabeya Bahri Al-Zaeem Al-
Azhari Street
Khartoum North
Khartoum

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BACKGROUND

Nationality: Sudanese
Date Of Birth : 05-June-1987
Religion : Muslim

OBJECTIVE

Seeking a position in management field where extensive experience will be further developed and able to communicate effectively with work colleagues at all levels.

EDUCATION

BA (Hons) Business Management **Jan 2009 — Feb 2012**

Anglia Ruskin University - Malaysia

Project Management **Sep 2012 — Oct 2012**

Axon Global Education Network
Preparatory Course

MBA **Sep 2017 — Sep 2019**

University of medical sciences and Technology
Project Management Specialization

WORK EXPERIENCE

Ministry of Foreign Affairs (SUDAN) **September 2013 — July 2014**

Trainee/ National service
European Affairs Department - Administration Office

- Managing Tasks assigned
- monitor all Emails & Telegrams
- Typing Letter and Daily Reports

Elnilein Bank **Jan 2015 — Feb 2015**

Trainee

- Maintained customer confidence
- protecte bank operations by keeping information confidential.
- Contributed to team effort by accomplishing related results as needed.

Eco Trade **May 2015 — July 2016**

Business development officer

- Developed company logo
- designed social media covers and business brochures.

Zain (SUDAN) **August 2016 — August 2017**

Call Center Agent
Data Unit

- studied new product descriptions; participating in educational opportunities.
- Accomplished sales and organization mission by completing related results as needed.
- managing issues dressed by customers by solving all internet problems and devices settings.
- provide customers with up to date internet promotions.

EXPERTISE

Administration Tasks - Market Research - Project Management - Business Development

SKILLS

- Clear understanding of management and Marketig Principles.
- Solid background in computer skills
 - * Office package, Photoshop, Maintenance
- Fluant in English (Speaking & Writing)
- Communication Skills
- Team Player
- Graphic Design

REFERENCES

Ambassador. Elham Shantair
Ministry of Foreign Affairs
0912307477

Mr. Emad shareif
Ministry of Foreign Affairs
level 3 administrator
0912230741

Dr.Hanan Mohamed
Elnilein Bank
Director of Investment
0912111059

Mr. Mohamed Ahmed Albagher
Zain
contact Center Team Leader (data unit Supervisor)
0912398271

Mrs. Hala Abd Elraheem
Zain
Contact Center Supervisor (Batch Coordinator)
0912399737