

MOHAMMED HASSAN

LEGAL ADVISOR

PERSONAL INFORMATION

DATE OF BIRTH **7\2\1993**
PLACE OF BIRTH **SAUDI ARABIA**
NATIONALITY **SUDANESE**
MARITAL STATE **SIGNLE**
PASSPORT NO. **P02210341**

CONTACTS

✉ mhmedhassan993@gmail.com

☎ +249916005433

REFERENCES

Mr.Mutaz Ahmed Almadani
General Manager of Almadani law
firm and legal consultants.
+249912358537

Muna Eltayeb Mohammed Eltayeb.
Head OF The legal Department.
Aljazeera Sudanese Jordanian bank.
+249912358537

About Me

I am really very quiet interested in getting this job opportunity with your prestigious Organization and needless to mention that I sufficiently possess all of the requisite qualifications that enhance my position as being a suitable candidate, i.e., the required qualifications, relevant expertise, seriousness of purpose and positive initiatives.

Besides being a Graduate of a well reputed University, I gained throughout my professional career, diversified and comprehensive work experience to the extent that I can handle any assignment of legal practice to be entrusted to me with extreme standards of efficiency and professionalism.

Education

2013 | **Bachelor Of Laws**
University Of Khartoum
(Honors) with (second class-division 2).
Passed the BAR Examination March 2014.

2019 | **Masters Degree**
University Of Khartoum
Currently doing Masters in Public
laws.

Present |

Experience

2015 | **Trainee Lawyer**
Al Madani Law Firm

2016 | **Legal Advisor**
Al Jazeera Sudanese
Jordaian Bank

Present |

Job description and responsibilities
are listed on the next page.

MOHAMMED HASSAN

LEGAL ADVISOR

PROFICIENCIES AND SKILLS

Languages: Arabic (Native)
English (Good)

MICROSOFT OFFICE

Access, Excel, Word & Power Point.



PRODUCING REPORTS AND PRESENTATIONS



ASSESSING DATA AND FORMULATING SOLUTION



TIME MANAGEMENT AND PRIORITIZING TASKS TO ACHIEVE DEADLINES



LEADERSHIP AND COMMUNICATION



WORK UNDER PRESSURE



TEAMWORK



● Previous Job Responsibilities

- Provide **legal advice** For All Departments of the bank.
Drafting all types' of **contracts** (Service Contracts, Sales contracts, Mortgage contracts,...).
- Drafting the Legal **Warnings**.
- **Representation** of the Bank before All Courts.
- Bank **representation** before the judicial authorities.
- Follow-up and **modernization** of the bank file at Commercial Registrar.
- Follow-up and **modernization** of the bank file at General Registrar of land.
- **Restrict** the criminal proceedings against customers.
- **Preparation** for the Annual General Assembly of the bank.

● Skills Enhancement and training courses

- 2010** • Training Course of Basic principles of human rights from child rights observatory in collaboration with advisory council of human rights.
- 2015** • Training Course OF Principle OF Arbitration From The Sudanese Center for conciliation & Arbitration.
• Arbitrator Registered at The Sudanese Center for conciliation & Arbitration.
- 2016** • Arbitrator expert registered The Sudanese Center for conciliation & Arbitration.
• Training Course of English for legal purposes Form C. C. R Training Center.
- 2017** • Training Course in Cyber Crimes from Faisal Center for Arbitration in Addis Ababa, Ethiopia.

To conclude with, I would like to assure you that I am deeply interested and well qualified to join as your Staff and be one of the active contributors towards proper handling of high standard professional services that both satisfy the business needs of the Organization's Clients and that also exceed their expectations.