

Babiker AbdElrahman Haimed Mohammed

OBJECTIVE

To utilize my skills and knowledge in obtaining an Accounting/Finance position and to participate in the various events and programs where I can effectively increase my knowledge and experience.

SUMMARY OF QUALIFICATION

- Strong written and verbal communication skills (Arabic and English)
- Proficient in: Odoo ERP Accounting, Air-table, MS Office: Excel, Word, PowerPoint, Outlook and training on (Access, Adobe - Photoshop CS6).
- Excellent research, reporting, administration and organizational skills
- Driving licence valid to 2024 and excellent driving in automatic gear.
- Ability to work in a diverse work environment.
- Great experience in problem solving and team collaboration and management.

PERSONAL INFORMATION

- **Nationality:** Sudanese.
- **Date Of Birth:** 3/30/1999
- **Marital Status:** Single.
- **Email:** babikerhaimed@gmail.com
- **Phone:** +249-999440937 / +249-111724414
- **LinkedIn:** <https://www.linkedin.com/in/babikerm/>
- **Address:** Sudan, Khartoum, Khartoum Bahri City, East Nile Locality, Elnasr Neighbourhood Block 2.

EDUCATION

- **Fresh graduate** from School of Management Studies – University of Khartoum – Honor degree -
- **High School Diploma** – Abdallah Eltayeb for Gifted and Talents School, Khartoum (started at July 2013 – finished at April 2016)
- **CMA certification in progress, PASSED P1 score 410.**

RELEVANT UNIVERSITY COURSES

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|---|--------------------------------|
| • Advanced Financial analysis | March 2017 – April 2017 |
| • International Financial Records Standards (IFRS) | March 2017 – April 2017 |
| • Fundamentals of Digital Marketing – GOOGLE | December 2021 |
| • Green Fiscal Policy – United Nation | December 2021 |

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| • Introduction to corporate Finance – Corporate Finance Institute - | February 2021 |
| • Strategic National Planning – Ministry of Strategic Affairs & Information | May 2017 |
| • Fraud Prevention - E learning college | December 2021 |
| • Investment principals (Full course) | December 2020 |
| • Supply Chain Management (Short course) – E-learning College - | December 2020 |
| • Course in (CMA - Certified Management Accountants - Certification) | April 2019 |
| • Strategic Analysis for Management Accountants and CFOs – IMA | January 2022 |

EXPERIENCE

Accounting and Finance Intern

May 2022 – Present

249 Startups

Khartoum, Sudan

- Reviewing and assisting in all financial/Accounting operations within organization.
- Assisting procurement with handling vendor relation and accounting procedures.
- Participate in all Financial cycle operations (documentary, budgeting, calculations, research and reporting) using Odoo ERP accounting System.
- Handling accounting and finance external operations (Banks deposits and withdrawals, etc).
- Building communication between managers and team management and team members.
- Generic collaboration with incubates and provide Financial/Accounting assistance.

Founder & Manager

October 2021 – present

Business Development Program

Khartoum, Sudan

Youth oriented programme aiming to educate and literate students and graduates in areas of Business Studies and Entrepreneurship.

- Mission:
A Program that provide youth with education and experience in business through various online and live tools.
- Vision:
Being the lead Business and entrepreneurship knowledge and experience source for youth in Sudan and region.

Data Collecting and Team Supervision

June 2021 – September 2021

ILC Africa Org, Ghana – Sudan team

Khartoum, Sudan

- Translating and structuring documents for the research.

- Help in dealing with Initial Proposals for International Organizations.
- Developing a generic team work with all participants.
- Received a training in dealing with interviewee and in using Survey CTO program for interviewing.
- Travel to work on the project in rural areas, Gezira State.
- Interview participants, and attend initial training projects.

Online Business Founder & Manager - Maglakom

July 2020 – Present

Alsajjanah Market For Hardware and building materials

Khartoum, Sudan

- Established and managed the shop and office and the selling platforms.
- Managed and supervised tasks for all office members
- Head of Digital marketing division and social media coordinator and planning.
- Build inventories of products and traded it inside the market.
- Bought a new store and started running it by myself.

Marketing Employee

January 2018 – February 2021

Aloula for Financial and Accounting Studies

Khartoum, Sudan

- Managed and supervised tasks for all team members (Graphic designing, content creation, social media management, email marketing).
- Excellent team member on media and social media management and organizing.
- Head of Digital marketing division and social media coordinator.
- Planning for marketing and establishing promoting tools (Developed an expansion plan in various markets).
- Building a complete marketing plan for the organization covering all aspects of marketing.
- Participated in all formal events for the organization including (CIPE conference, Fellowship orientations,etc.).
- Worked in the development of a whole online study programme during COVID-19 lockdown and managed Courses and lectures and provided technical support and guidance to students and employees.

Junior Auditor(Trainee)

February 2019 - May 2019

Abubaker Tambal For Accounting and Financial Consultancy

Khartoum, Sudan

- Reviewing and assisting in all financial/Auditing operations within organization.
- Assisting in the Accounting/Auditing operations in the organization (documentary, budgeting, calculations, research and reporting).
- Building communication between managers and team management and team members.

- Handling client relations and establishing external audit actions.
- Member of the Auditing team for three big firms (Pediment Agriculture – Multinational Agricultural company- , Pediment Travel Agency and Financing Institute – and new established institute works in Stock market exchange field and Investment -).

Financial Office Assistant (Trainee)

October 2017 – January 2018

ALSALAM Organization For Rehabilitation And Development

Khartoum, Sudan

- Reviewing and assisting in all financial operations within organization.
- Assisting in the Accounting operations in the organization (documentary, budgeting, calculations and research).
- Assisting other sectors such as (program office, Secretary, and managing director).
- Participated in the preparation of the documents required by the audit committee and supervisors.
- Assisted in communication between many departments among the organization (programs, external relations...etc.).
- Helping in translation documents and emails and using search engines for various tasks.

Financial Office Assistant (Trainee)

March 2017 – April 2017

ALOULA for Financial and Accounting Studies

Khartoum, Sudan

- Provided administrative support to the Manager including meeting scheduling, reporting, and research.
- Worked as an entry level employee for data entry and processing in Excel MS.
- Managed and provided assistance in courses and lectures planning.
- Assisted with processing payment invoices.
- Assistance in bank paper work and checks processes.
- Any additional office work required by supervisors.

VIRTUAL EXPERIENCE

Data Analytics Consulting Virtual Internship

May 2021

KPMG – FORAGE

practical task modules in:

- Data Quality Assessment
- Data Insights
- Data Insights and Presentation

Assurance Academy Virtual Case Experience

May 2021

Type of Audit

- Strategic Planning
- Calculating Materiality
- Assertions on the Financial Statements
- Fraudulent Activities
- Trade Receivables

Volunteering

Media Team Member (Volunteer)

March 2019 - August 2019

Amna Organization

Khartoum, Sudan

- Managed and supervised tasks for all team members
- Excellent team member on media and social media management and organizing.
- Head of Digital marketing division and social media coordinator.
- Planning For marketing and establishing promoting tools.

Media Team Member (Volunteer)

March 2019 – April 2019

Institute of Reproductive Health and Rights

Khartoum, Sudan

- Managed and supervised tasks for all team members
- Excellent team member on media and social media management and organizing.
- Head of Digital marketing division and social media coordinator.
- Planning For marketing and establishing promoting tools.

Organizing and Media Assistant

December 2018

Strengthen Public Private Corporations towards Integrity and Transparency Conference.

CIPE Org - Centre of International Private Enterprise with ALOULA Studies.

Khartoum, Sudan

- Participated in Planning Organizing for conference establishment.
- Supported different operations within the conference work.

Team Member

July 2017 and July 2018

Global Entrepreneurship Week - Sudan

Khartoum, Sudan

- Managed and supervised tasks for all team members
- Excellent team member on media and social media management and organizing.

- Head of Digital marketing division and social media coordinator.
- Planning For marketing and establishing promoting tools.

Team Member

July 2017 and July 2018

6th/7th/Business Week Committee

Khartoum University

Khartoum, Sudan

- Managed and supervised tasks for all team members
- Excellent team member on media and social media management and organizing.
- Head of Digital marketing division and social media coordinator.

References:

1. Safaa Ismaiel (CMA) - General Manager at ALOULA institute

Email: safa2661@hotmail.com

Mobile: +249999922241

2. Elnazeer Eltayib Ali – Financial Manager at AORD Org.

Email: alnazir-finc@aord.org.sd

Mobile: +249924195873

3. Mohammed Tahir Babiker Mohammed (CPA) – BOD Member at Arabic Bank – Sudan

Email: t.babiker@gmail.com

Mobile: +249912360737