

C.V

Personal Information :-

- **Name:** Mohammed Abood Abdelwahab.
- **Marital Status:** Married.
- **Gender:** Male.
- **Date of Birth:** 01-01-1980.
- **Address:** Sudan-Khartoum State-Khartoum.
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QUALIFICATION :-

- Bachelor - B.Sc. (Honors) of Science in Economic -2006 from Red Sea University
- MBA (management) - 2020 from Al-Neelain University.

AREAS OF EXPERTISE:-

- Supervising
- Ability to motivate people
- Strategic planning
- Commercial Awareness
- Equal Opportunities
- Health & Safety Legislation
- Risk assessment

WORK EXPERIENCE:-

Store clerk in amipharma labs from 2012 to 2016.

Supervisor in raw material store in amipharma labs till 2020.

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Duties:

- Preparing daily workloads for staff & co-ordinating the daily allocation of work.
- Motivating the team to achieve high standards and KPI targets.
- Handling new client enquiries and acting as the face of the business.
- Dealing with and resolving problems and issues which arise.
- Working with the sales and marketing team to drive sales forward.
- Mentoring and training up junior and new staff.
- Monitoring & reporting on standards & performance targets.
- Arranging & chairing weekly team meetings, focusing on targets & achievements. Implementing new initiatives. Involved in the recruitment of new staff.
- Praise team members and creates a positive working environment.
- Ensuring all administrative and IT records are entered and updated correctly.
- Providing prompt and accurate information on individual performance.

PERSONAL SKILLS:-

- High performance.
- Delegating.
- Decision making.
- Organizing.

Language:-

- Arabic (mother language).
- English Good Speaking and Writing.

References:-

- Mohammed Osman Mahjoub - Raw material store manager
- Amipharma laboratories co-ltd
- Khartoum – Sudan
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