

Name: Mohammed Ali Higur Abdallah
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Career Objective:

To find challenging position to meet my competence, capability, skills, education and experience. Ability to bring new features and technologies to improve the operational efficiencies within maximum utilization for the available resources.

Personal Data

Nationality: Sudanese
Residence: Sudan
Date of birth: 02 January 1982
Gender: Male
Marital Status: Married

Education

Institution: Sudan International University.
Country: Sudan
Degree: Master
Major: Finance and Banking (MBA)
Grade: Very good

Graduation Year: 2017

Institution: Etisalat Academy –Khartoum.

Country: Sudan
Degree: Other
Major: English For Hotel & Catering
Grade: Excellent
Graduation Year: 2008

Institution: British Educational Institutes
Country: Sudan
Degree: Certification/Diploma
Major: Computer Since
Grade: Good

Graduation Year: 2005

Institution: British Educational Institutes

Country: Sudan

Degree: Certification/Diploma

Major: English Language

Grade: Good

Graduation Year: 2005

Institution: University of Juba

Country: Sudan

Degree: Bachelors

Major: Accounting

Grade: Good

Graduation Year: 2005

Institution: British Educational Institute

Country: Sudan

Degree: Certification/Diploma

Major: Computer Since (Office)

Grade: Excellent

Graduation Year: 2006

Institution: British Educational Institute

Country: Sudan

Degree: Other

Major: English Language

Grade: Excellent

Graduation Year: 2005

Training

Institute: Farmers Commercial Bank

Conducted: 03 June 2006

Description:

Training our Bank Below Subjects: -

- Savings and Current
- Investment Department
- Foreign Relations
- Remittances
- General Account.

Experience

Company Name: Al Manna Foods

Address: Sudan – Khartoum- Old Industrial Area

Company Location: Sudan

Formal Title: Finance Manager

Start Date: January 2020

End Date: Until now

Work Description:

- Analyze every day financial activities and provide advice and guidance to upper management on future financial plans.
- Investigate ways to improve profitability and analyze markets for business opportunities, such as expansion, mergers, and acquisitions.
- Maintain cash flow by reviewing banking activity and reconciling monthly reports.
- Collecting, interpreting and reviewing financial information.
- Predicting future financial trends.
- Producing financial reports related to budgets, account payables, account receivables, expenses etc.
- Developing long-term business plans based on these reports.
- Reviewing, monitoring and managing budgets.
- Developing strategies that work to minimize financial risk.
- Providing insights on the financial health of the organization.
- Ensuring the business meets all its statutory and compliance obligations, including statutory accounting and tax issues.
- Keeping track of market trends.
- Looking for cost-reduction opportunities.

Company Name: Khartoum Foundation for Private Education

Address: Sudan – Khartoum- Arkaweet

Company Location: Sudan

Formal Title: Financial Manager

Start Date: December 2018

End Date: May 2019

Work Description:

- Control an organization's assets, including its investments and cash, to maximize their efficient use.
- Analyze sales, expenses and economic trends to prepare financial reports and forecasts.
- Responsible for accounting operations, including the production of financial reports.
- Treasurers handle the budgets and find ways to raise capital.
- Cash management to ensure the organizations have enough money to meet daily and future obligations.
- Perform the tasks with the help of professionals such as accountants.
- Maintain cash flow by reviewing banking activity and reconciling monthly reports.
- Develop and interpret databases and financial models.
- Establish, monitor and achieve company financial goals.
- Manage company budget to maximize revenue and identify potential areas of cost savings.
- Promote continual process improvements in specified budget areas.
- Developing strategies that work to minimize financial risk.
- Producing financial reports related to budgets, account payables, account receivables, expenses etc.

Company Name: Al-Ateghat Al- Matdeda Co.Lt

Address: Sudan – Khartoum- Al reyad – Al Mashtal Street

Company Location: Sudan

Formal Title: Chief Accountant

Start Date: Nov 2016

End Date: July 2018

Work Description:

- Responsible for day to day finance and accounts operations.
- Perform full set of accounts and ensure timely closing of accounts.
- Responsible for timely monthly consolidated financial statements, payments, cash-flow management reporting for submission to HQ.
- Review & approve payment vouchers & journal entries.
- Develop and maintain internal control and effective accounting system and policies for the set up.

- Support CFO in ensuring that intercompany cost allocations are in line with management agreements and transfer pricing policy.
- Work consultatively with the respective departments on cost reduction initiatives.
- Perform cash flow forecasting, budgeting and working closely with the operations and project teams in analyzing margins, variances and cost analysis.

Company Name: Chicken Xpress (SUDAN)

Address: KHARTOUM (Al Amarant 41 Street)

Company Location: Sudan

Formal Title: Accounts Manager (Part time)

Start Date: Feb 2016

End Date: Nov 2017

Company Name: Sayga Investment Company (Dal Group)

Address: Khartoum North (Bahri Industry Area)

Company Location: Sudan

Formal Title: Settlement Accountant

Start Date: Jan 2011

End Date: 31 October 2016

Work Description:

- Responsible for day-to-day route settlement to ensure compliance with policies and procedures and address unauthorized balance.
- Responsible for processing and monitoring of all sales accounting of salesmen and customer accounts.
- Preparation and creation of sales records and processing in case of missing invoice.
- Preparation and close monitoring of salesmen shortages and other settlement reports on daily basis.
- Responsible for proper sales recording of salesmen and credit customer accounts.
- processing and monitoring cash collection process in sage and route manager.
- Responsible for capturing periodic sales commission according to sales volumes.
- Verification of integration, route manager, BASIS, and quick settlement for reporting settlement status.

- Allocate sales invoices vs. cash deposited for all salesmen and reflect open items either short or over.
- Perform monthly stock taking and report same to inventory controller.
- Perform daily bank reconciliation against sales collection and address variances.
- Responsible for monitoring and processing all approved depot expenses.

Company Name: Al Salam Rotan Hotel
Address: Khartoum-Sudan Africa Street
Company Location: Sudan
Formal Title: Night Auditor
Start Date: Apr 2007
End Date: Feb 2011

Work Description:

- Verify & update the Performa of the special promotion.
- Daily handling 3 period meals with procedure controller system for hotel.
- Check for any major rebate and if found investigate.
- Ensure all checks are received and posting with recording according to the billing instructions. Confirm the occupancy for the day and for the month.
- Audit all the cashier closure and verify the supporting documents. Resolve all problems immediately.
- Check all the room for rates as per agreement or the bar rates of the day with supporting and consolidated documents.
- Check open balance report and verify the high balance rooms with registration card and log the discrepancies of unsecured charge.
- Enter all complementary and entertainment check with sign approval from executive office. But the balance revenue daily for food and beverage and front office with comparison the past years.
- But the budget for every month of the year.
- Verify revenue for month and comparative with past month.
- Process fiscal figure daily with correction timely to settle data on the system.
- Provide revenue report to financial controller daily with accounts recording procedure with conciliated documents.

Company Name: Shaibon Gold Co.
Address: Khartoum
Company Location: Sudan
Formal Title: Accountant
Start Date: Feb 2004
End Date: Jan 2006
Work Description: General Accounting

Languages

- English (Good)
- Arabic (Excellent)

Computer Skills

- M.S Windows (Excellent)
- M.S Word (Excellent)
- M.S Excel (Excellent)
- M.S Power Point (Good)
- Internet (Excellent)
- Outlook Programmer (Excellent)

Achievements

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|---------------------------|--------------------------------|
| Name: | B.Sc. |
| Institute/Company: | University of Juba |
| Date: | February 2005 |
| Description: | Certificate – B- in accounting |
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|---------------------------|--------------------------------|
| Name: | Diploma in Computer Science |
| Institute/Company: | British Educational Institutes |
| Date: | April 2006 |
| Description: | Certificate |
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|---------------------------|----------------------------------|
| Name: | Training |
| Institute/Company: | Farmer's Commercial Bank |
| Date: | August 2006 |
| Description: | Training most of bank department |
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| Name: | National Petroleum Co. Ltd |
| Institute/Company: | National Petroleum Co. Ltd |
| Date: | November 2006 |
| Description: | Training |
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|---------------------------|-----------------------|
| Name: | Shaiboon Gold Co. Ltd |
| Institute/Company: | Shaiboon Gold Co. Ltd |
| Date: | January 2004 |
| Description: | Accountant |
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- | | |
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| Name: | Receiving Clerk Training |
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Institute/Company: Al Salam Rotana Hotel

Date: April 2009

Description:

Handle purchase orders to ensure that copies of all approved and currently valid purchase orders e.g. purchase requests, market list, standard supply contracts are at hand and files are maintained Ensure that all items are physically received, inspected and weighed as necessary, in case of technical items, equipment, furniture, and certain food items, the concerned department is consulted to confirm the quality, specifications and materials are inspected, as well as measurements are made thoroughly Transfer items after inspection to the department concerned either through the help of the supplier or concerned department, collecting from the receiving bay Acknowledge the supplier's invoice by adding the receiving stamp on the original and the supplier's copy the invoice, after the checking is completed Ensure that the invoice is dated and reference number of the authorization is quoted.

References

Name: Yaseen Ahmed Mohammed

Company: Al Salam Rotana Hotel

Title: Credit Manager

Phone: +249 912468124

Name: Kamal Eldeen Abdulkreem

Company: (DAL GROUP) (Sayga Investment Company)

Title: Marketing Manager

Phone: +249 912323751

Name: Mohammed Mustafa Mohammed

Company: Farmers Commercial Bank

Title: Accountant

Phone: +249 912989700