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# MUTASM AHMED MOHAMED FADL

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📞 Social status: Married 📅 D O B : 1976



## B.C.E IT and Technical Support Specialist

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### Work experience

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| 2005 - 2012 | ATM Support Officer At Riyad Bank<br><i>IT - Operations</i><br>Coordination Between Communication Engineer And ATM Vendor to fix the fault.                      |
| 2012 - 2014 | Projects Coordinator at NCR Corporation<br><i>Management Support</i><br>-Serves Delivery of ATMs.<br>-IT Services Management.<br>- PMP.<br>- ATMs Installations. |
| 2014 - 2015 | Executive Secretary of G.M.P At Wakhm Contracting Est.<br><i>Constructions</i><br>Implementation Business Administrative.  |
| 2015 - 2016 | Senior Executive Secretary At GEN-X<br><i>Hotels Departments</i><br>Implementation of Secretarial Duties.  |

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### Education

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| 1997 - 2000 | Computer Hardware Networking Bachelor's<br><i>P.C.Point Institute</i><br>Computer Hardware / Networking Team |
| 1999 - 2000 | Associate of Computer System Diploma<br><i>Softool Institute</i><br>Networking And Telecommunication System  |
| 1999 - 2000 | Certificate Course in MS- OFFICE<br><i>P.C.E Institute</i><br>Teach Science Technology                       |

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### Skills

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Hardware/Systems

Multiplexers, PC/Server, Admin, Routers, Switches, IP Telephony, Mac, Windows

Databases

MS Access Offices

Applications

Microsoft Office Suite: Word, Excel, Outlook, PowerPoint

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## Skills

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- Computers Skills.

System Deployment