



Asma Abdelrahman Alhaj

CONTACT

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PROFILE

Sudanese female born in 1992, I'm innovative, creative and professional. I am a cheerful, ambitious and resilient girl. I love my work and achieving milestones working with a team.

LANGUAGES

Arabic - Native
English - Excellent

REFERENCES

Available upon request.

Work experience:

Accounting Manager: Jan 2021 - until Now

Pioneer transportation company,
Khartoum-Sudan

My responsibilities as an accounting manager is to Manage the accounting staff who are responsible for financial reporting, billing, collections, payroll, and budget preparation.

Accountant : Sep 2019 - Jan 2021:

Pioneer transportation company, Khartoum-Sudan

My responsibilities as an accountant was to manage all financial transactions, from fixed payments and variable expenses to bank deposits and budgets.

Clerk : May 2018 – July 2018

Sudanese company for insurance and reinsurance, Khartoum-Sudan.

My responsibilities as a clerk was issuing insurance and reinsurance documents for clients.

Education:

Ahfad University for Woman:

Bachelor's degree on Business Administration
2014-2018

Courses:

- CMA course Part 1
- English Course in American cultural center

Skills:

- Creativity.
- Ability to work under pressure.
- Ability to adapt in new surroundings.
- Ability to work effectively and efficiently.