

# Mrwan Esam Eldin Essmat Hassan

Project Manager / Electrical Engineer

I showed high level of responsibility and also proved to be reliable, hardworking, and intelligent young man

#### CONTACT



## EDUCATION

#### **Electrical engineering**

#### 2013 - 2018

Bachelor of Engineering in Electrical Engineering (Power) (FULL TIME) (Honours) from Sudan University of Science and Technology.

# SKILLS

- Project Management.
- Soft Skills.
- IT Skills {Excel, Word, Power Point}.
- Excellent interpersonal skills.
- Excellent communication.
- Great in team work.
- Ability to deal with conflict and challenging situations.
- Time management.
- Reliability.

# WORK EXPERIENCE

## **INTELLIGENT TIME / PROJECT MANAGER**

#### October 2020 - Now

Plan and implement projects / Help define project scope, goals and deliverables / Define tasks and required resources / Collect and manage project team / Manage budget / Allocate project resources / Create schedule and project timeline / Track deliverables / Support and direct team / Lead quality assurance / Monitor and report on project progress / Present to stakeholders reports on progress as well as problems and solutions / Implement and manage change when necessary to meet project outputs / Evaluate and assess result of project.

## **MOJADDIDON (NGO)**

#### **CEO ASSISTANT**

#### July 2020 - January 2021

Provide sophisticated calendar management for CEO / Act as a liaison and provide support to the Board of Directors / Complete a broad variety of administrative tasks that facilitate the CEO's ability to effectively lead the organization / Work closely with the CEO to keep them well informed of upcoming commitments and responsibilities, following up appropriately / Provide "gatekeeper" and "gateway" role, providing a bridge for smooth communication between the CEO and staff / Work with the Executive Team to coordinate the CEO's outreach activities / Replenish / Provide event management support as requested / Invest in building long-lasting relationships both externally and internally / Other projects / duties as assigned for the overall benefit of the organization.

#### PROJECT COORDINATOR ASSISTANT Jan 2019 - June 2020

Maintaining and monitoring project plans, project schedules, work hours, budgets and expenditures / Organizing, attending and participating in stakeholder meetings / Documenting and following up on important actions and decisions from meetings / Ensuring project deadlines are met / Determining project changes / Undertaking project tasks as required / Assess project risks and issues and provide solutions where applicable / Ensure stakeholder views are managed towards the best solution / Create a project management calendar for fulfilling each goal and objective.

#### CONTACT



#### TRAINING AND COURSES

Trainee in Sudan electricity distribution company,automated control systems. Sudan electricity distribution Co. Ltd

PMP For Beginners

**PMP** Top leaders training center

Project planning and controlling "Primavera" Top leaders training center

Program management PMI online course

Project cycle management Punto.sud

Project leadership PMI online course

Negotiation, persuasion and marketing skills Qwdrat development training center

Installation electrical circuit Online course

Rivet MEP Electrical certificate LinkedIn learning online course

Construction management: safety and health PMI online course

Autocad LinkedIn learning online course

Plc Online course

Classic control Online course

# Electrical power system concepts and technology

Exemplar center for engineering training and career development

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## WORK EXPERIENCE

#### FREELANCE / DATA ENTRY

#### March 2020 - December 2020

Upload the accounting entries into the system, review them and reducethe monthly and annual accounts through the Excel program.

#### REFERENCES

#### Khadiga Baha

Mogaddidon Organization / CEO Phone: +249 91 288 4871 khadigabaha@hotmail.com

#### Mohammed Fawzi

Hakan Agro / Accountant Phone: +249 92 431 9781 mojo-2310@hotmail.com

FOLLOW ME @mrwanesam