



Noon Abdalla ALzain ALtyeb

Business Administrator

✉ noonalzeen997@hotmail.com

📞 0929299846- 0925436887
Mobile 2nd Contact

📍 Bahri, Khartoum, Sudan

WORK EXPERIENCE & TRAINING

Romana Group (Suzuki Sudan)

Teller & Cashier

Aug 2021 - Up to date

Zakat Chamber

Administrative Assistant (National Service)

Nov 2020 - Aug 2021

Sudanese Islamic Bank

Current Accounts section - section of internal transfers - Accreditation section - Investment section

09/2017 - 10/2017

Customer Care

Sudatel Telecom Group (STG) - Sudani

03/2019 - Present

Khartoum -Buhri

Achievements/Tasks

- Outbound and Social Media Strategy

EDUCATION

Business Administration "Financial Management & Accounting"

Mashreg University

11/2014 - 11/2018

Khartoum

VERY GOOD

- Academic Affairs
Secretariat

SKILLS

Active listening.

Customer service.

Communication.

Problem-solving.

Management skills.

Transferable skills

Interpersonal skills

Computer skills

handling enquirers

LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Full Professional Proficiency