**Name : OSAMA MOHAMMED SHARIEF SULIMAN**

**Contact Number: +249912940029**

**E-mail : osamasharief90@yahoo.com**

**Objective**

Looking forward an organization that will appreciate my contributions and reward my efforts, having a team of professionals and quality environment where my knowledge and experience can be shared and enriched

**Strengths**

* + - Excellent communication skills
    - Positive Mental Attitude
    - An eye for detail
    - Blends well into a team

**Academic Qualification**

* ( **B.B.A** )Bachelor of Business Administration from Sudan University of Science and Technology (2011).
* (**MBA**) Master of Business Administration (Finance Specialization) From Garden City University for Science (2015).

**Computer proficiency**

* + - Good command over M-S Office
    - SAP Business one
    - Oracle

**Language Proficiency**

* + - Excellent command over Arabic (writing and speaking)

And Advance English.

**Training**

* + - Sudanese French Bank.

**Professional Experience**

**Purchasing Manager @Mahgoub Sons Group from17/2/2019 up to date:**

1. Review or update purchasing practices in accordance with new or changing environmental policies, standards, regulations or laws.
2. Select transportation routes to maximize economy by combining shipments or consolidating warehousing and distribution.
3. Develop material costs forecasts or standard cost lists.
4. Appraise vendor manufacturing ability through on-site visits and measurements
5. Negotiate prices and terms with suppliers, vendors, or freight forwarders.
6. Monitor supplier performance to assess ability to meet quality and delivery requirements.
7. Monitor forecasts and quotas to identify changes or to determine their effect on purchasing activities.
8. Meet with suppliers to discuss performance metrics to provide performance feedback or to discuss operation forecasts or changes.
9. Implement new or improved purchasing processes.
10. Collaborate with other departments such as technical department to identify or qualify new suppliers.
11. Develop or implement procedures or systems to evaluate or select suppliers.
12. Analyze information about supplier performance or purchasing program success.
13. Design or implement supply chains that support environmental policies.
14. Document physical purchasing processes, such as workflows, cycle times, position responsibilities, or system flows.
15. Confer with the technical team and Warehouse team to forecast demand or create supply plans that ensure availability of materials or products.
16. Develop procedures for coordination of purchasing management with other functional areas such as technical, operation, warehouse and finance.
17. Design or implement supply chain that support business strategies adapted to changing market conditions, new business opportunities or cost reduction strategies.
18. Evaluate and select information or other technology solutions to improve tracking and reporting of materials and products distribution, storage, and inventory.
19. Provide monthly feedback/Reports to the General Manager.
    * + **Deputy Supply Chain Manager @Premier Food and Juice Products from 5/11/2017 up to 14/2/2019**

* Responsible for directing or coordinating production, purchasing, Logistics or financial forecasting services or activities to limit costs and improve accuracy, customer service, or safety. Examine existing procedures or opportunities for streamlining activities to meet product distribution needs. Direct the movement, storage, or processing of inventory.
* Review and update supply chain practices in accordance with new or changing environmental policies, standards, regulations, or laws.
* Select transportation routes to maximize economy by combining shipments or consolidating warehousing and distribution.
* Develop material costs forecasts or standard cost lists.
* Negotiate prices and terms with suppliers, vendors, or freight forwarders.
* Monitor supplier performance to assess ability to meet quality and delivery requirements.
* Monitor forecasts and quotas to identify changes or to determine their effect on supply chain activities.
* Implement new or improved supply chain processes.
* Design or implement supply chains that support environmental policies.
* Document physical supply chain processes, such as workflows, cycle times, position responsibilities, or system flows.
* Confer with supply chain planners to forecast demand or create supply plans that ensure availability of materials or products.
* Analyze inventories to determine how to increase inventory turns, reduce waste, or optimize customer service.
* Participate in the coordination of engineering changes, product line extensions, or new product launches to ensure orderly and timely transitions in material or production flow.
* Manage activities related to strategic or tactical purchasing, material requirements planning, inventory control, warehousing, or receiving.
* Design, implement, or oversee product take back or reverse logistics programs to ensure products are recycled, reused, or responsibly disposed.
* Design or implement supply chains that support business strategies adapted to changing market conditions, new business opportunities, or cost reduction strategies.
* Develop procedures for coordination of supply chain management with other functional areas, such as sales, marketing, finance, production, or quality assurance.
* Provide monthly feedback/Reports to the General Manager.
  + - **Foreign Spare parts& services buying supervisor @ Savola Edible Oils Sudan (ltd) from 27/12/2015 to 27/10/2017.**

**Responsibilities**

* Forging Spare Parts
* All service contract related to Electric, Mechanical, Civil.
* Plant Cleaning and Casual Contracts.
* Flow up the contractors, negotiating contractual terms with suppliers and end user department.
* Manage Electrical, HVAC, Plumbing contracts.
* Supervise company sales & service fleets maintenance and legal registration.
* Supervise equipment, warehouse, and transportation vehicle external contracts.
* Insure External workshop & service shop qualification and contract management.
* Oil truck, Finish good fleet management
  + - **Procurement Officer @ Vision valley 1/9/2014 to 24/12/2015.**

**Responsibilities**

* Repair & Fuel
* Reconcile or resolve value discrepancies
* Comply with and maintain knowledge of applicable rules, legislation, regulations, standards, and best practices
* Address staffing resource needs and Supervise purchasing clerks
* Develop and maintain constructive and cooperative working
* Relationships with colleagues and management
* Foresee alterations in the comparative negotiating ability of suppliers and clients
* Anticipate unfavorable events through analysis of data and prepare control strategies
* Perform risk management regarding supply contracts and agreements
* Control spends and builds a culture of long-term saving on procurement costs.
* Development and review of procurement guidelines, procedures and systems.
* Negotiation of supplier agreements resulting in economic savings and increased service levels.
  + - **Procurement officer at Alaan from4/1/2013\_31/8/2014**

**Responsibilities**

* Process purchase requisitions / orders within purchasing authority
* Invite, assess, and award/recommend supplier tenders, bids,
* Quotations and proposals
* Establish and negotiate contract terms and conditions, and maintain

Supplier relationships

* Prepare and maintain purchasing records, reports and price lists
* Work with internal and external stakeholders to determine procurement needs, quality, and delivery requirements
* Assist in the development of specifications for equipment, materials, and services to be purchased
  + - **Procurement officer at Amlak from1/1/2012\_1/1/2013**

**Responsibilities**

* Devise and employ fruitful sourcing strategies
* Discover the most profitable suppliers and initiate business partnerships
* Negotiate with external vendors to secure the most advantageous terms
* Approve the ordering of necessary goods and services
* Finalize details of orders and deliveries
* Examine and re-evaluate existing contracts
* Track and report key functional metrics to reduce expenses and improve effectiveness

**Personal profile**

Name : Osama

Father’s name : Mohammed

Material Status : Single

Date of Birth : 20/06/1990

Nationally : Sudanese

If given an opportunity it will be my earnest endeavor to perform to the best of my abilities and will try my level best to maintain the standard of your esteemed organization with deep sense of loyalty. Hoping for your favorable consideration

Thanking you in anticipation.