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## Rana Hassan Khalil

27<sup>th</sup> November 1995. Khartoum Sudan  
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### Personal statement

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A fresh graduate chemist with the experience to perform quantitative and qualitative analyses and good knowledge with quality control . A highly organised and efficient individual, whose thorough and precise approach to projects has yielded excellent results. Speaking English fluently. .

### Key Skills

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- Proficiency in all areas of Microsoft Office, including, Word and PowerPoint
- Excellent communication skills, both written and verbal
- Very disciplined
- Professional and punctual

### Employment History

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#### **Royal for advanced building CO.LTD, Khartoum sudan**

*(October-present)*

- Working as a procurement officer Estimating and establishing cost parameters and budgets for purchases (chemistry equipment's and chemicals ), Maintaining and updating list of suppliers and their qualifications, delivery times, and potential future development

#### **Sudan standards and metrology organization , Khartoum sudan**

*( 1 june 2017- present )*

Performing the national service in suba branch ,working as field inspector searching containers , taking samples for analysis and confirming documents

#### **Trainee, Coca Cola, Khartoum ,Sudan**

*(5 mar 2017 – 30 mar 2017)*

Trained in :  
Quality Control lab  
Water treatment plant  
Utility plant  
Production area  
Syrup room

#### **Trainee, Military hospital, Omdurman**

*(Jan 2017 – February 2017)*

Analysis of tap and waste water  
Analysing food in Micro laboratory

## Education

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### **Sister school Khartoum**

*(graduate 2012)*

### **Sudan university of science and technology**

*(graduate 2016)*

Bachelor of Science  
Scientific laboratory –Chemistry (second class-upper)

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## Workshops and Training courses

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### **Konoz Training Center**

(22<sup>nd</sup> –26<sup>th</sup> October 2017)

Advanced course in : LABORATORIES MANAGMENT SYSTEM (ISO 17025)

The importance of getting an accreditation , steps of laboratory improvement for achieving ISO/IEC 17025:2005 requirement , difference between the good laboratory practice (GLP) and ISO/IEC 17025:2005. Items of specification ISO/IEC 17025:2005 (management and technical items for specification )