




Rehab Khalid Elhassan

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 Khartoum – Omdurman ,Sudan

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Education

- Ahfad University for Women
Khartoum Sudan
School of Health Sciences
Diploma of Higher Education,
Human Nutrition 26 Apr -2015
- Ahfad University for Women
Khartoum Sudan
School of Health Sciences
Bachelor of Food and Nutrition with
Honor Degree 26 Apr 2011

Training course

- Entrepreneurship and business management 25 Sep -17 Nov 2022
- Professional Ethics 10 Mar 2022
- English for conversation training modules 24 Oct 2017
- The nutrition care process in hospitals training 13 – 18 Dec 2014
- Food quality control 20 Nov – 4 Dec 2011
- ICDL 12 Jul -25 Aug 2011
- Practical training in nutrition and diet therapy in different sections of clinical nutrition department in Dubai health authority 15 May -15 Jun 2010

Language

- Arabic Native
- English Upper Intermediate

Conferences attended

- 11th Dubai international food safety conference 19-21 Nov 2017
- Sehati 6th conference Sharjah 15 -16 Nov 2016

Professional summary

I worked in more than one field and am motivated to learn and explore more.

I worked as clinical and admin nutritionist, administrative assistant, and operation officer. I have been working in various local institutions and a global company

Work History

VFS Global Dubai UAE 10 Dec 2017- 31 May 2020

Position: Officer- Operations

- Dealing with customers, documents and personal data regarding to services providing and information.
- Handling different duties: reception, counter officer, data entering. Document controlling, reports establishment.

Royal Care International Hospital Khartoum Sudan

22 Oct 2014 – 2 Jul 2015

Position: Admin Dietitian

- Oversee and direct all aspects of food policy and large-scale meal service operation in the hospital.
- Recruit train and supervisor employees of dietitian department including dietitians and other personal.

Ministry of Science and Communication Khartoum Sudan 15

Aug 2012 – 15 Feb 2013

Position: Office Assistant

- Welcomed guests and clients in upbeat and friendly manner.
- Welcomed guests and clients in upbeat and friendly manner.
- Oversaw staff correspondence, record tracking and data, communications, resulting in effective of office operations.

Omdurman Training Hospital Khartoum Sudan

19 Feb2012 -30 Jul 2012

Position: Clinical Dietitian

- Provide nutrition therapy to patient with variety of health condition.
- Provide dietary consultation to the patients and their family
- Team work with physicians, pharmacists, nurse to provide care to patients.

Skills

- Flexible
- Customer service
- Customer and client relations
- Open and clear communicator
- Documentation and reporting
- Document control
- Data entry
- MS Office proficiency
- Organizational ability