



ROWAIDA ELSIR ALI ALSHAREEF

Eager To Bring My Organization Into The New Knowledge-Based Society Using A Unique Combination Of Experience Coupled With An Excellent Information Technology Background. Ambitious, Motivated, Dependable, Have Initiative And Ability To Work Effectively In Multicultural Environment.



Alkadaro, Khartoum North, Sudan
Khartoum North - 1111



May 2, 1990



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EDUCATION

08.2008 - 08.2013

Sudan University of science and technology, Khartoum, Sudan

Electronic engineering - telecommunication

08.2018 - 04.2021

Sudan international university, Khartoum, Sudan

Master of business administration - human resources management

EXPERIENCE

08.2018 - present

Awd Ibrahim trading services

Office administrator

Selling and buying copiers and printers

Selling and buying spare parts

Taking calls from customers

Recive and delivery of maintenance equipments

SKILLS

- ✓ Good communication - written and oral skills
- ✓ Excellent conceptual and analytical skills
- ✓ Effective interpersonal skills
- ✓ Excellent team leader and a member

SOFTWARE SKILLS

Microsoft Excel



Microsoft Office



Microsoft Outlook



Microsoft Powerpoint



ERP systems - odoo



PERSONALITY

- ✓ Communicative
- ✓ Creativity
- ✓ Innovative
- ✓ Punctuality
- ✓ Organized
- ✓ Creativity

TRAINING

Khartoum refinery company-IT department

MTN sudan - quality assurance department

Minstery of higher education - IT department

Zain SD - customer service department

LANGUAGES

English



Arabic

